



# **RESOURCE MANAGEMENT COMMITTEE**

**THE WEST COAST REGIONAL COUNCIL**

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Tuesday, 9<sup>th</sup> July 2013**

**B.CHINN**  
CHAIRPERSON

**M. MEEHAN**  
Planning and Environmental Manager  
**J. ADAMS**  
Consents and Compliance Manager

---

<b><u>AGENDA NUMBERS</u></b>	<b><u>PAGE NUMBERS</u></b>	<b><u>BUSINESS</u></b>
<b>1.</b>		<b>APOLOGIES</b>
<b>2.</b>	1 – 3	<b>MINUTES</b> 2.1 Confirmation of Minutes of Resource Management Committee Meeting – 11 June 2013
<b>3.</b>		<b>PRESENTATION</b>
<b>4.</b>		<b>CHAIRMAN'S REPORT</b>
<b>5.</b>		<b>REPORTS</b>
		<b>5.1 Planning and Environmental Group</b>
	4 – 6	5.1.1 Planning & Environmental Manager's Monthly Report
	7	5.1.2 Reefton Air Quality Summary
	8	5.1.3 Flood Warning Update
	9 – 11	5.1.4 Proposal to Establish Salmon Fishery in Buller River
	12	5.1.5 Civil Defence Report
		<b>5.2 Consents and Compliance Group</b>
	13 - 16	5.2.1 Consents Monthly Report
	17 – 19	5.2.2 Compliance & Enforcement Monthly Report
		<b>6.0 GENERAL BUSINESS</b>

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE  
HELD ON 11 JUNE 2013 AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,  
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.30 A.M.**

**PRESENT:**

B. Chinn (Chairman), R. Scarlett, T. Archer, A. Robb, D. Davidson, A. Birchfield, J. Douglas

**IN ATTENDANCE:**

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), M. Meehan (Planning & Environmental Manager), J. Adams (Consents & Compliance Manager), T. Jellyman (Minutes Clerk)

**1. APOLOGIES**

**Moved** (Davidson / Birchfield) *that the apologies from I. Cummings and F. Tumahai be accepted.*  
*Carried*

**2. PUBLIC FORUM**

There was no public forum

**3. MINUTES**

**Moved** (Robb / Birchfield) *that the minutes of the previous Resource Management Committee meeting dated 14 May 2013, be confirmed as correct.*

*Carried*

**Matters Arising**

Cr Birchfield asked if landowners affected by the wetlands appeal have been written to yet. M. Meehan responded that the letter has not yet gone out. He offered to update Councillors on the appeal.

**4. CHAIRMAN'S REPORT**

Cr Chinn reported that he attended the Annual Plan hearing on the 28<sup>th</sup> of May. Cr Chinn reported that he is still receiving enquiries from wetland landowners. He felt that a letter should go out explaining the rules and urging those affected to get in touch with the Wetlands Co-ordinator, Hamish Fairbairn.

**Moved** (Chinn / Archer)

*Carried*

**5. REPORTS**

**5.1 PLANNING AND ENVIRONMENTAL GROUP**

**5.1.1 PLANNING & ENVIRONMENTAL MANAGER'S MONTHLY REPORT**

M. Meehan spoke to his report and advised that there have now been four exceedences of the NES for air quality for PM<sub>10</sub> in Reefton so far this winter. M. Meehan reported that a meeting of the Reefton Airshed Committee (RAC) was held on the 13<sup>th</sup> of May and there is a further meeting scheduled for tomorrow. M. Meehan reported that the feasibility of the two technologies, the down drought burner and the tube that goes on top of the chimney will be discussed further at

this meeting. M. Meehan advised that staff are investigating funding options with MfE to get a project trial underway for Reefton. M. Meehan stated that the RAC still wants to focus on educational articles in the Reefton Clarion and residents are being encouraged to enter into the Warm West Coast loan scheme.

M. Meehan reported that the MfE is seeking feedback on the minor changes to the Marine Pollution Regulations. He advised that staff have looked at these minor changes and the changes will be considered as part of the Coastal Plan Review.

M. Meehan reported that since writing his report there has been an update on the Land & Water Plan. The only appellant left, Mr Elwell-Sutton, was to have his evidence compiled by the 10<sup>th</sup> of June; the Court is yet to respond to Mr Elwell-Sutton. M. Meehan stated that Mr Elwell-Sutton has not done what the Judge directed him to do and has instead filed a personal statement. C. Ingle advised that Mr Elwell-Sutton has not provided any expert witnesses as instructed by the Judge so it is uncertain as to what the Court will about this.

Cr Archer asked M. Meehan if he has a view on the reaction from MfE on the potential trial for air quality in Reefton. M. Meehan responded that he and C. Ingle have had discussions with MfE and there are now figures available on what the trial will cost. M. Meehan advised that it is hoped that MfE will provide some funding for the trial and the manufacturer of the OekoTube is happy to supply some tubes so long as it is a robust experiment. M. Meehan is hoping to get Envirolink to fund the analysis. C. Ingle advised that he is proposed that a trial of 300 homes is undertaken. He stated that this is a bold attempt but there was reluctance from the Ministry in case the trial does not work. C. Ingle stated that he has now suggested that three houses are trialled and if these three are successful then the trial can be stepped up. Cr Scarlett asked if the company has conducted trials on coal burners in New Zealand before. M. Meehan advised that they have done some work with coal but not enough as yet. M. Meehan advised that some research is being done on wood burners in Canterbury and he is hoping that MfE will be prepared to do research on coal burners in Reefton. Cr Davidson asked how much each unit is. M. Meehan advised that each unit is \$3000. C. Ingle advised that the costs for three houses might be \$10,000 but the running of the experiment itself would around \$20,000 then there would be the cost of analysis and the write up which council may be able to absorb. C. Ingle advised that he and M. Meehan are keen for the trial to take place this winter. M. Meehan advised that he will be looking into the cost sharing arrangements.

**Moved** (Archer / Birchfield) *that the report is received.*

*Carried*

### 5.1.2 REGIONAL OIL SPILL RESPONSES

M. Meehan spoke to this report and advised that this report relate to the two fishing vessels that sunk in the region recently. M. Meehan advised that the Honeydew 2 caught fire near Knights Point, South Westland on the 12<sup>th</sup> of April. He advised that all four crew were rescued. The responders involved with the rescue advised that due to the rough sea conditions at the time the diesel broke up very quickly. M. Meehan advised that equipment held my council for maritime oil spills would not have been able to be deployed due to the rugged coastline in this area.

M. Meehan reported that the sinking of the Lady Anna on the 16<sup>th</sup> of April resulted in a fatality. He advised that one of the three crew on board at the time drowned in the Grey River while the vessel was attempting to cross the bar. This quickly became a salvage operation which the Grey District Council's port staff dealt with. M. Meehan reported that he observed the sheen of diesel on the water on the morning of the sinking but this broke up very quickly due to the rough seas and high winds at the time. M. Meehan advised that once the boat was pulled out of the water the fuel tank was missing but it washed up onto Cobden Beach some weeks later. M. Meehan advised that the environmental effects from both incidents were very minimal due to the rough sea conditions at the time. He stated that no further action would be taken.

**Moved** (Scarlett / Robb) *that Council receive this report.*

*Carried*

### 5.2.1 CONSENTS AND COMPLIANCE GROUP

J. Adams spoke to this report. He advised that during the reporting period four consent site visits were made, 18 non-notified resource consents were granted, and three changes to consents conditions granted. J. Adams reported that one limited notified consent was received. J. Adams

reported that the notified consent for the Bathurst Mine appeal is back in Court tomorrow. J. Adams reported that all public enquiries were responded to within the correct timeframes included two LGOIMA requests. Cr Birchfield asked who the two LGOIMA requests were from. J. Adams responded that one was from the Green Party and related to district council waste and dump sites. The second was from the Greymouth Evening Star.

**Moved** (Archer / Birchfield) *That the June 2013 report of the Consents Group be received.*  
*Carried*

**5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

J. Adams spoke to this report advising that 110 site visits were carried out during the reporting period. J. Adams advised that 86 were compliant and 23 were non-compliant with enforcement action being taken in five cases. J. Adams advised that most of the non-compliance was very minor. J. Adams reported that every dairy farm was inspected this dairy season along with every mine site. J. Adams noted that this has never been achieved before. He advised that two infringement notices were issued for stock in waterways in the Lake Brunner catchment. One infringement notice was issued to a farm in Springs Junction for pugging of riparian margin. J. Adams reported that on-going enquiries are being made in relation to complaints made during the month. J. Adams reported that 12 mining programmes have been received. J. Adams reported that due to the low rainfall so far this year there has been a significant reduction in gravel deposits around the area. He advised that he has stopped gravel extraction in a number of areas for this reason.

Cr Archer asked J. Adams if all conditions have been met in relation to the bonds that council is releasing. J. Adams confirmed this.

Cr Robb asked J. Adams if council is getting better uptake of compliance in relation to the dairy farm inspections. J. Adams stated that by inspecting each farm this season it has given staff an overall measure of exactly where compliance is at. J. Adams said that there has been a lot of improvement and those farms that have needed extra work done have now been able to be revisited within the same season. Cr Robb asked J. Adams if he is happy with the responses from the farms that needed to work hard to gain compliance. J. Adams stated that 99% of those visited are doing what has been asked of them.

**Moved** (Robb / Archer)

1. *That the June 2013 report of the Compliance Group be received.*
2. *That Council release the bonds held for RC03199 (Fahey, P), RC08052 (Phoenix Mining Ltd), RC11001 (Phoenix Mining Ltd), RC12123 (Bonar Farms Ltd), RC12144 (Barry Foster), RC12152 (Mill Creek Mining Ltd), RC12152 (Greid Mining Ltd), RC12164 (West Coast Contracting Ltd).*

*Carried*

**6.0 GENERAL BUSINESS**

There was no general business.

The meeting closed at 11.02 a.m.

.....  
Chairman

.....  
Date

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 9 July 2013  
Prepared by: Lillie Sadler, Policy Analyst  
Date: 25 June 2013  
Subject: **Planning and Environmental Managers Report**

---

**Proposed National Monitoring System for the RMA**

The Ministry for the Environment (MfE) is currently consulting on a proposed National Monitoring System for the RMA. The system is proposed to replace the current two-yearly Survey of Local Authorities, and will sit alongside other initiatives including user satisfaction surveys.

Problems identified with the current 2-yearly survey are:

- Inadequate detail to reveal factors that influence RMA implementation, and what it takes councils to manage RMA processes.
- Lack of specificity on nature and type of consents within standard categories.
- Timeframes: the two-yearly cycle restricts the timeliness of information to track the impact of changes to the RMA.
- No national framework to co-ordinate the survey results with other monitoring activities to provide a national picture of RMA implementation.
- A lack of processes to measure the performance of tools such as national policy statements, national environmental standards, and water conservation orders across the RMA.

The new monitoring system is intended to:

- Provide better quality information about RMA implementation to help inform policy and business processes.
- Give greater certainty on what, when and how information will be collected, organised and used for national monitoring of RMA performance.
- Improve monitoring and reporting systems by identifying and sharing good systems, tools and processes.

The new system will include:

- Most of what is already in the two-yearly Survey of Local Authorities, plus additional detail about timeframes, costs, and decision-making.
- Monitoring implementation of national environmental standards, national policy statements, water conservation orders, and Environment Court and EPA decisions and timeframes.
- In the longer term, an automated national database linked to each council's system, to upload council's monitoring information to central government rather than council manually doing this.
- Mechanisms to avoid duplication of collection, for example, of Environment Court decisions from both the Court and councils.

A staged implementation process is proposed to start in November 2013 to develop standards and tools. MfE seeks to capture priority information similar to the two-yearly survey data from January-June 2014, to kick-start annual reporting for the National Monitoring System. Their goal is to have all councils reporting full data sets using automated reporting tools by June 2015. The document acknowledges that implementation may vary between councils depending on their circumstances and resources, resulting in different rates of uptake of the national system amongst councils.

The Ministry seeks feedback by the 30 August 2013 on:

- The general approach of the proposed new system.
- Council's existing computer and RMA monitoring systems, and how well the proposed new national system aligns with councils' existing data and reporting systems.

Staff will assess the proposal and report back to Council in due course.

Select Committee findings on RMA Reform Bill

On 11 June 2013 the Local Government and Environment Select Committee (the Committee) reported back on the omnibus Resource Management Reform Bill. The Committee recommended, by majority, that the Bill be passed, subject to several amendments. The main outcomes of the Committee's review affecting this Council are:

*Monitoring regulations (S 360):*

The Committee supports the inclusion of two new clauses allowing regulations for environmental monitoring to be drawn up, and requiring local authorities to provide monitoring data to central government.

Council submitted on the Bill strongly opposing these new clauses as they will allow the Environment Minister to make regulations requiring councils to undertake national state of the environment monitoring. Council requested an amendment to the Bill that the Ministry funds any additional monitoring costs created under these new sections. The amendment sought by Council is not included in the Committee's recommendations.

The Committee has further suggested a wording change to Section 360 of the RMA which allows the Minister to prescribe the content of the monitoring information councils must provide to the Minister, and the manner in which, and the time limits by which, it must be provided.

The Committee's report noted that the Government's intention is for councils and other stakeholder groups to be involved in the development of the monitoring regulations, "...and that factors such as costs, the capability of councils, and existing monitoring systems would be taken into account."

Other changes recommended by the Committee that are relevant to Council are:

*Consent processing:*

- A further clause is added to section 87F in relation to consent applications referred directly to the Environment Court, to require councils to attend hearings, give evidence on Council reports, address issues raised by submissions, and provide any information that the Court requests.
- Various provisions establishing the six month consenting process are amended to ensure clarity, including that a consent authority must decide whether to return an application, or continue to process it after reaching the 130 working day time limit.

*Section 32:*

- A minor change is recommended to the wording of the new clauses in section 32, which require an assessment of economic, social, and cultural (as well as environmental) impacts of a proposed new or changed plan or policy statement.

The Committee's report can be read on this link:

<http://www.legislation.govt.nz/bill/government/2012/0093/16.0/whole.html#DLM4921611>



#### Reefton Airshed Committee

At the Airshed Committee meeting on 12 June 2013, staff updated the Committee on progress with developing a field trial of the OekoTube emissions-reducing device on several chimneys in Reefton. A draft design for the project has been prepared by air quality consultant Emily Wilton. The OekoTube manufacturing company have expressed interest in providing the devices. Staff are seeking funding from central government to pay for monitoring of the trial.

#### Second Letter to Schedule 2 Wetland Owners

A second letter to schedule 2 wetland owners has been drafted and is awaiting the printing of individual wetland maps. Those landowners who responded to the first letter will not receive a second letter.

### **RECOMMENDATION**

*That the report is received*

Michael Meehan  
**Planning and Environment Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee Meeting 9 July 2013  
 Prepared by: Emma Chaney, Resource Science Technician  
 Date: 28 June 2013  
 Subject: **REEFTON AIR QUALITY SUMMARY**

Seven exceedances of the Resource Management (National Environmental Standards for Air Quality) Regulations 2004 for PM<sub>10</sub> in Reefton have been recorded this year. These occurred on 16, 29 and 30 May and 6, 23, 24 and 27 of June (see Figure 1).

The highest 24hr average PM<sub>10</sub> during this period was 74 micrograms/m<sup>3</sup> on 6 June.

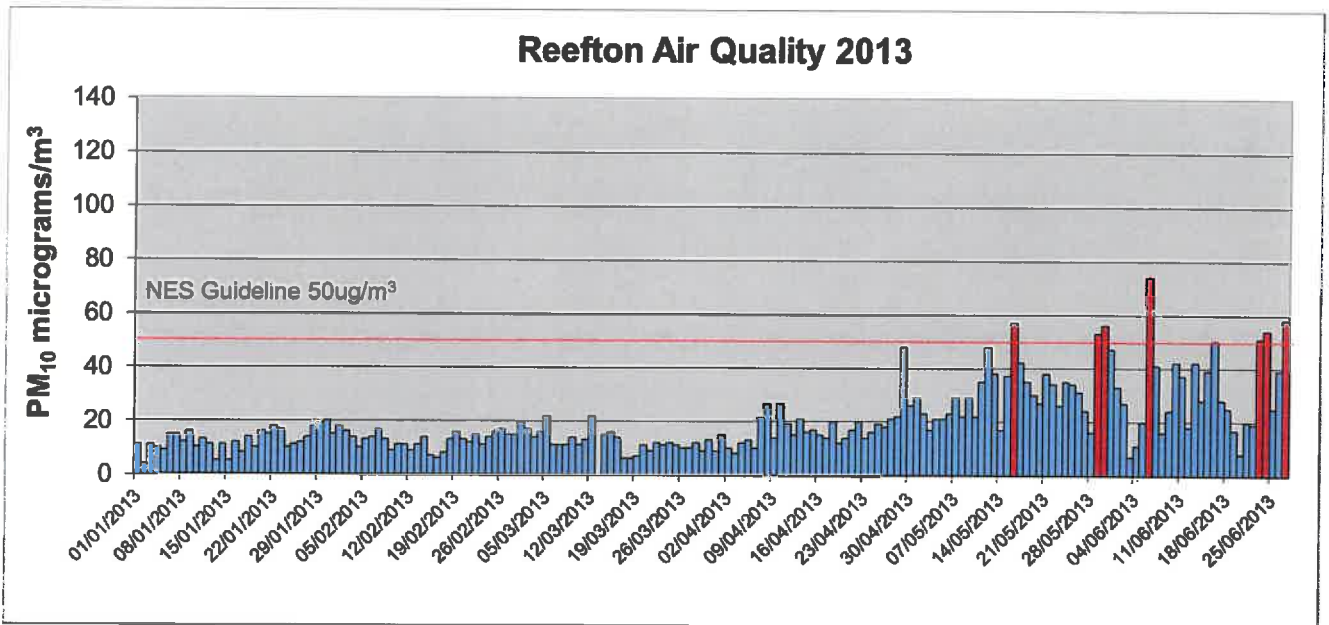


Figure 1. Graph showing daily average PM<sub>10</sub> for Reefton 2013 with exceedances of the national guideline in red.

**RECOMMENDATION**

*That the report is received*

Michael Meehan  
**Planning and Environment Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee Meeting, 9 July 2013  
 Prepared by: Stefan Beaumont, Hydrologist  
 Date: 25 June 2013  
 Subject: **FLOOD WARNING UPDATE**

---

In the first week of June a northwesterly flow with several embedded fronts brought a period of heavy rain to the middle of the West Coast. In parts of Westland between Hokitika and Franz Josef 150-250mm of rain fell near the coast and 350-500mm fell in the mountains over 48 hours. This produced alarms on several rivers in the region.

Site	Time of peak	Peak level	Warning Issued	Alarm threshold
Grey Rv at Dobson	4/6/2013 06:15	3867mm	4/6/2013 01:00	3400mm
Hokitika Rv at Gorge	3/6/2013 13:45	4374mm	3/6/2013 11:15	3750mm
Waiho Rv at SH6	3/6/2013 04:45	7744mm	2/6/2013 17:00	7000mm

**RECOMMENDATION**

*That the report is received*

Michael Meehan  
**Planning and Environment Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting 9 July 2013  
Prepared by: Chris Ingle – Chief Executive  
Date: 28 June 2013  
Subject: **Proposal to establish Salmon Fishery in Buller River**

---

**Background**

The Kawatiri Salmon Anglers Association has written to the Council proposing to develop the Buller River as a Salmon fishery (see attached letter).

While Fish and Game are the lead agency on these matters, the association wanted to consult widely on the proposal to ensure they have community buy-in before they proceed with formal approvals.

**The Proposal**

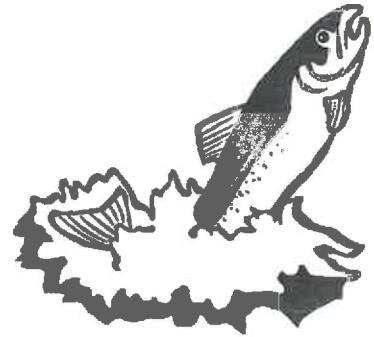
The Kawatiri Salmon Anglers Association seek the Council's support 'in principle' for the proposal, which would involve releasing juvenile salmon smolt into the upper reaches of the Buller River, or its tributaries. No financial contribution is sought from Council.

The predicted benefits of the proposal would be an increase in visitor numbers to the Buller District, should the salmon establish a sustainable population. Dr Greg Ryder is providing advice on the ecological aspects of this proposal.

**RECOMMENDATION**

*That Council agree to support the proposal in principle provided due process is followed regarding any potential environmental impacts of the release of salmon smolt in this area.*

# Kawatiri Salmon Anglers Association



76 Henley Street, Westport 7825  
Telephone : 03 7897525 t.y.archer@xtra.co.nz

The Chairman and Councillors  
West Coast Regional Council  
PO Box 66  
GREYMOUTH 7840

13 June 2013

Dear Chairman and Councillors,

## PROPOSAL TO DEVELOP SALMON FISHING ON BULLER RIVER

A group of like minded, keen salmon fishermen, who reside in Buller, have discussed at some length the possibility of releasing salmon into the Buller River and attempting to develop and enhance the river as a key salmon fishery, and therefore provide another opportunity to encourage more visitors to the area. While we understand that there are a significant number of regulatory organisations required to approve a statutory process, we believe that such a proposal needs extensive consultation with, and obtaining support from a much wider community of interests. The purpose of this letter is to seek your support 'in principle' for investigating the idea further.

In New Zealand, the principle regulatory authority overseeing salmon fisheries is Fish and Game New Zealand who are authorized by the New Zealand Government to properly look after fish and game management and to oversee the effective management of the country's sport fish and game resources carried out within the country's 12 regions. Extending from Kahurangi Point (north of Karamea) to Awarua Point (south of Haast), the West Coast Fish and Game Council, based in Hokitika, control this area of approximately 2 million hectares, the majority of which is in wilderness.

Currently there have been no initiatives on the West Coast to develop or enhance salmon fisheries north of the Grey River even though there have been some reported catches of salmon in the Buller River. Early discussion with the West Coast branch of Fish and Game, indicates that the only barrier to enhancement of the Buller River as a salmon fishery, other than approval by regulatory authorities, is the cost. In our view this should be addressed as one of the last obstacles to overcome, because support of community organisations and Government Departments 'in principle', is the most important early element to secure.

Our proposal, following obtaining community support and statutory authority, is to secure funding to release juvenile hatchery reared salmon (smolt), into the Buller River, or one of the upper river tributaries close to the headwaters of the Buller River. Preliminary discussion and advice has been sought from Dr Greg Ryder of Ryder Consultants, who holds a doctorate in Zoology, is an expert in marine and fresh water ecology. Dr Ryder has significant knowledge and experience on salmon and fisheries, has indicated that to commence such a

project after habitat evaluation, would require the release of approximately 20,000 smolt and if a high mortality rate occurs following monitoring, a similar number may need to be released after 5 years. From this point on and recognizing that salmon return to their release area to spawn, the fishery could be generally self sustaining.

In our view, if the proposal was successful, there are likely to be significant benefits to the Tasman and Buller areas following development and enhancement of a salmon fishery in this area. Primarily the most beneficial areas would be Saint Arnaud, Murchison and Westport who would be likely to benefit financially from increased visitor numbers requiring accommodation, food and fuel together with an increase in potential tourism numbers. The creation of new angling opportunities for local fishermen to enjoy such challenges while also enjoying the beauty of the area, is an additional huge recreational benefit.

The success of self sustainability of a salmon fishery will largely depend on the suitability of the Buller River, together with its tributaries, to provide good spawning and juvenile rearing habitat. Our current early evaluation, is that there are unlikely to be any adverse environmental effects of implementation of such a proposal.

Providing we are able to obtain wide spread support for such a venture, we would then undertake further investigation into the habitat suitability and the identification of a suitable release point before making a formal application to the Ministry of Fisheries, Department of Conservation and Fish and Game New Zealand. We accept that such a proposal will be a costly exercise, however we wish to assure you we are not seeking any financial input from your organization. Our eventual intention is to seek funding through a variety of commercial sponsorship sources.

We would like you to consider this proposal, give us feedback on any concerns you may have together with any possible ideas, or factors which could be incorporated into an overall strategic approach, which we would welcome. More than anything else however we are seeking your 'approval in principle' for the proposal. We currently have the support of Lady Diana Isaac (recently deceased) of The Isaac Conservation and Wildlife Trust, together with an initial positive response from the Manager of Fish and Game West Coast.

Yours sincerely



Terry Archer  
Secretary

## **THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee Meeting – 9 July 2013  
Prepared by: Nichola Costley, Regional Planner  
Date: 3 July 2013  
Subject: **CIVIL DEFENCE REPORT**

---

### **Civil Defence Emergency Management Update**

#### Exercise Te Ripahapa

Exercise Te Ripahapa was held on 29 May 2013 involving all four Councils, Emergency Services, Health and several Lifeline and Welfare organisations on the West Coast. All Civil Defence Emergency Management Groups in the South Island participated as well as the National Crisis Management Centre in Wellington. The exercise was based on a Magnitude 8 Alpine Fault earthquake. The Exercise ran from 9.00am to 9.00pm and provided a good opportunity to test communications between the Emergency Coordination Centre (ECC) at the Group with the Emergency Operations Centres (EOCs) at the territorial authorities, decision making on key priorities, development of situation reports and incident action plans as well as providing a sound test of the Emergency Management Information System. With a number of new staff this was also a good opportunity to introduce them to the Regional Councils role in such events.

A draft evaluation report has been prepared on the exercise and was presented to the CEG at their meeting on 6 June 2013. In general the West Coast CDEM Group performed very well with a high level of leadership competence displayed across all of the ECC/EOCs. Suggested recommendations will be incorporated into the work plans of the Councils to ensure that these are picked up for future events and exercises.

#### Coordinating Executive Group

The Coordinating Executive Group (CEG) met on June 6 2013. The primary purpose of the meeting was to hold a debrief on Exercise Te Ripahapa as discussed above. Other key agenda items included:

- **Potential Civil Defence Structure Change**  
Feedback is being sought from the CEG regarding a possible change to the structure of CDEM on the West Coast. The change is being sought to provide enhanced opportunities for consistency and standardisation within the Group as well as for accountability. This scoping project is a work in progress being overseen by Chris Ingle on behalf of the Mayors and Chair of the Regional Council.
- **Resilience Fund**  
The West Coast CDEM Group has been successful with both applications put forward to the Resilience Fund for 2013/14. These include the continuation of the joint EMIS trainer with the Nelson Tasman and Marlborough CDEM Groups (\$110,000) as well as the Tsunami Inundation Modelling Project (\$60,000). The Tsunami Inundation modelling project will provide some valuable data on evacuation zones to assist with decision making in case of tsunami warnings. This work will be undertaken by GNS.

The next CEG Meeting has been scheduled for 5 December 2013.

#### Engineering Lifelines Group

The West Coast Engineering Lifelines Group met on 7 June 2013. Similarly to the CEG, the primary purpose of the meeting was to hold a debrief on Exercise Te Ripahapa for those agencies that were involved.

The Lifeline Utility Coordinator Role is considered very important in coordinating the information that is received from lifelines organisations during an event and ensuring that lifeline priorities are considered by the Controller. The Group are putting staff resource into this position to ensure that there is not an over-reliance on volunteers. Training in this position was made available in June which a staff member attended.

The next engineering Lifelines meeting has been scheduled for 6 December 2013.

## **RECOMMENDATION**

*That Council receives this report*

Chris Ingle  
Chief Executive



**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee  
 Prepared by: Jackie Adams - Consents & Compliance Manager  
 Date: 27 June 2013  
 Subject: **CONSENTS MONTHLY REPORT**

---

Consents Site Visits 30 May – 26 June 2013

<b>DATE</b>	<b>NAME, ACTIVITY &amp; LOCATION</b>	<b>PURPOSE</b>
30/5/2013	RC12033 - Phoenix Mining Ltd Gold mining, Dungaville	To access the proposed gold mining activities and to assess the monitoring points for the discharge.

Non-Notified Resource Consents Granted 30 May – 26 June 2013

<b>CONSENT NO. &amp; HOLDER</b>	<b>PURPOSE OF CONSENT</b>
RC10236 Sicon Ltd trading as Ferguson Brothers	To disturb the dry bed of the Buller River for the purpose of extracting gravel.
RC11035 Westreef Services Ltd	To disturb the dry bed of the Buller River at Organs Island for the purpose of extracting gravel.
RC12180 New Creek Mining Ltd	To undertake land disturbance, vegetation removal, and earthworks associated with an opencast coal mine within the area previously covered by Coal Mining Licence (CML) 37174, at or about map reference NZMS 260 L29: 242 - 340.  To disturb the riparian margin of the southern tributary of Western Stream associated with water diversion within the area previously covered by CML 37174.  To undertake disturbance of the wet bed of the southern tributary of Western Stream associated with water diversion within the area covered by CML 37174 or the subsequent Mining Permit that covers that land.  To divert the southern tributary of Western Stream associated with an opencast coal mine within the area covered by CML 37174 or the subsequent Mining Permit that covers that land.  To discharge water containing contaminants from an opencast coal mine to land where they may enter water.  To discharge water containing contaminants from treatment ponds to water, namely the eastern tributary of Pensini Creek associated with open cast coal mining.
RC13068 Robert Francis Little	To disturb the bed of the Grey River to construct river protection structures.  To divert water from river protection structures, Grey River.
RC13077 North West Livestock Ltd	To disturb the dry bed of the Buller River at Organs Island for the purpose of extracting gravel.

RC13093 Rossburn Farms Ltd	To discharge treated dairy effluent to land from a dairy shed and stand off pad where it may enter surface water (Orwell Creek) and groundwater near DS475, Ahaura.
RC13094 Rossburn Farms Ltd	To discharge treated dairy effluent to land from a dairy shed and stand off pad where it may enter groundwater near DS477, Ahaura.
RC13095 Colligan Farm Ltd	To undertake earthworks (including gravel extraction) associated with quarrying at Waimangaroa.
RC13096 Leo Kersten	To discharge treated dairy effluent to land and surface water (Deep Creek) near DS377, Kotuku.
RC13099 Break Creek Farm Ltd	To take and use water from Break Creek for irrigation purposes.

Changes to Consent Conditions granted 30 May – 26 June 2013

<b>CONSENT NO, HOLDER &amp; LOCATION</b>	<b>PURPOSE OF CHANGE</b>
RC10239[v1] BSK Ferguson & KG Ferguson Big Grey River	Disturbance of the bed of the river to allow crossing with a floating dredge.
RC12190[v1] Longview Farm Ltd Ahaura	To change the location of the water take.

Limited Notified or Notified Resource Consents 30 May – 26 June 2013

<b>CONSENT NO, HOLDER &amp; LOCATION</b>	<b>PURPOSE OF CHANGE</b>
RC12081 Westland Co-operative Dairy Company Ltd trading as Westland Milk Products	<p>To discharge treated wastewater from a milk products factory to the Tasman Sea via an ocean outfall near Hokitika.</p> <p>To erect an ocean outfall structure in the Coastal Marine Area near Hokitika.</p> <p>To undertake disturbance, deposition of material, and occupation of space within the Coastal Marine Area associated with the erection of an ocean outfall structure near Hokitika.</p> <p>To undertake earthworks within 50m of the Coastal Marine Area, associated with the erection of an ocean outfall structure near Hokitika.</p> <p>To take and divert groundwater for dewatering of a construction site, associated with the erection of an ocean outfall structure.</p>

#### Notified Consents Updates

The appeal in relation to the Sullivan mine is now finished with the high court finding in favour of Buller Coal Ltd. There is still one appeal running and although the court process has now finished we are waiting on a decision by the judge. I have a meeting with Buller Coal Ltd on 4<sup>th</sup> July and will know more after that meeting.

#### Public Enquiries

22 written public enquiries were responded to during the reporting period. 18 were answered on the same day, 3 the following day, and the remaining 1 no more than 10 working days later.

#### **RECOMMENDATION**

*That the July 2013 report of the Consents Group be received.*

Jackie Adams  
**Consents & Compliance Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee  
 Prepared by: Jackie Adams – Consents & Compliance Manager  
 Date: 28 June 2013  
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

**Site Visits**

A total of 48 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits
Resource consent monitoring	16
Dairy Farm inspections	0
Mining compliance & bond release	21
Complaint Related	11

Out of the 48 site visits for the reporting period, 28 were compliant and 20 were non-compliant. Four Abatement Notices and 3 infringement notices have been issued in relation to these visits.

**Alluvial Gold Mining**

Abatement notices were served on two alluvial gold mining operations at Dunganville Marsden to cease sediment discharges. Further enforcement action is pending. Three infringement notices were served this month: a gold mining operation at Mikonui received an infringement notice for a sediment discharge incident and a gold mining operation at Blue Spur received two infringement notices for a similar incident.

**Complaints/Incidents between 28 May 2013 – 28 June 2013**

The following 13 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome
Gold Mining	Complaint regarding a miner operating outside of their consented area.	Blackwater	Site visit carried out – operation was compliant with relevant permitted activity rules.
Discharge to land	Complaint received that the landfill at Karamea has had prohibited materials dumped at the site.	Karamea	Site visit carried out and established that the material had been removed and disposed of appropriately.
Storm water	Complaint that storm water from a neighbouring property is causing flooding.	Hokitika	Enquiries are ongoing
Unauthorised river works	Complaint regarding works undertaken in the bed of a creek.	Fairdown	Site visit undertaken – complaint unsubstantiated.
Gravel Extraction	Complaint regarding the extraction of gravel	Westport	Enquiries made with the operator and they were reminded of their consent conditions.
Discharge to water	Complaint received regarding the discharge of oil from a storm drain	Hokitika	Site visit undertaken - complaint was unsubstantiated.
Unauthorised river works	Complaint that a property owner has carried out a diversion of the Maruia River	Maruia	Site visited, abatement notice issued to remediate the site. Enforcement action pending.

Activity	Description	Location	Action/Outcome
Gold Mining	Complaint regarding a river discoloured with sediment.	Marsden	Site visited – An abatement notice was issued to two operations that were causing the discharges.
Discharge to Air	Complaint regarding the burning of rubbish where the smoke has caused a nuisance to neighbours.	Westport	Phone enquiry carried out and advice given to extinguish the fire.
Discharge to Water	Complaint regarding the discharge of milk to the Hokitika River.	Hokitika	Site visited – operator was carrying out mitigation work. Enquiries are continuing.
Storm Water	Complaint that storm water from a neighbouring property may cause flooding.	Westport	Enquiries are on going
Gravel Extraction	Complaint that there is a discharge of sediment from a gravel extraction operation.	Reefton	Enquiries carried out with the operator. Complaint was unsubstantiated.
Gold Mining	Complaint received that a gold miner was operating out of their consented area.	Ross	Enquiries established that the digger work was unrelated to gold mining. The operator was clearing scrub off his property.

#### Formal Enforcement Action

Four Abatement Notices were served during the reporting period:

Activity	Location
Discharge to Air	Hokitika
Unauthorised River Diversion	Maruia
Gold Mining	Marsden
Gold Mining	Marsden

Three infringement notices were issued during the reporting period:

Activity	Location
Gold Mining sediment discharge X 2	Blue Spur
Gold Mining sediment discharge	Mikonui

### Mining Work Programmes

The Council received the following 3 work programs during the last reporting period. Two programmes were processed in the 20 day timeframe and the remaining work programme was recently received.

Date	Mining Authorisation	Holder	Location
31/05/13	RC02260	Blues Mining Ltd	Notown
12/06/13	RC08132	Birchfield Minerals	Blackball
20/06/13	RC10174	Kumara Old Gold Ltd	Kumara

The following bonds were received during the reporting period:

Mining Authorisation	Holder	Location	Amount
RC10174	Kumara Old Gold Ltd	Kumara	\$18,000
RC11057	Little Paddock	Blue Spur	\$20,000

There are no bonds recommended for release

### RECOMMENDATION

*That the June 2013 report of the Compliance Group be received.*

**Jackie Adams**  
**Consents & Compliance Manager**

# **COUNCIL MEETING**

**THE WEST COAST REGIONAL COUNCIL**

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 9<sup>th</sup> July 2013** commencing on completion of the Resource Management Committee Meeting.

**A.R. SCARLETT**  
**CHAIRPERSON**

**C. INGLE**  
**CHIEF EXECUTIVE OFFICER**

---

<b><u>AGENDA NUMBERS</u></b>	<b><u>PAGE NUMBERS</u></b>	<b><u>BUSINESS</u></b>
<b>1.</b>		<b>APOLOGIES</b>
<b>2.</b>		<b>PUBLIC FORUM</b>
<b>3.</b>		<b>MINUTES</b>
	1 – 4	3.1 Minutes of Council Meeting 11 June 2013
<b>4.</b>		<b>REPORTS</b>
	5 – 10	4.1 Planning & Environmental Manager's Report on Engineering Operations
	11 – 12	4.1.2 Proposed Changes to Rating District Protocols
	13 – 16	4.2 Corporate Services Manager's Report
	17	4.2.1 Setting of Rates for 2013 / 14
		4.2.2 Decision on Hokitika Seawall & Forming of Rating District (to be tabled)
<b>5.</b>		<b>CHAIRMAN'S REPORT</b>
<b>6.</b>	18 – 19	<b>CHIEF EXECUTIVE'S REPORT</b>
<b>7.</b>		<b>GENERAL BUSINESS</b>



**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE MEETING OF THE COUNCIL HELD ON 11 JUNE 2013,  
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,  
COMMENCING AT 11.03 A.M.**

**PRESENT:**

R. Scarlett (Chairman), B. Chinn, A. Robb, T. Archer, D. Davidson, A. Birchfield

**IN ATTENDANCE:**

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), J. Adams (Consents & Compliance Manager), M. Meehan (Planning & Environmental Manager), T. Jellyman (Minutes Clerk)

**1. APOLOGIES:**

**Moved** (Archer / Birchfield) *that the apology from Cr Cummings be accepted.*

*Carried*

**2. PUBLIC FORUM**

There was no public forum.

**3. CONFIRMATION OF MINUTES**

**Moved** (Birchfield / Robb) *that the minutes of the Council Meeting dated 14 May 2013, be confirmed as correct.*

*Carried*

**Matters arising**

There were no matters arising.

**3.2 CONFIRMATION OF MINUTES OF SPECIAL MEETING**

**Moved** (Archer / Birchfield) *that the minutes of the Special Council Meeting dated 28 May 2013, be confirmed as correct.*

*Carried*

**Matters arising**

There were no matters arising.

**REPORTS:**

**4.1 ENGINEERING OPERATIONS REPORT**

M. Meehan spoke to this report and advised that following the king tides in May, there was no damage to the Punakaiki seawall but material was thrown up onto road during this time. M. Meehan reported that 32,256 m<sup>3</sup> of gravel was excavated from Vine Creek and concrete piped culvert has been installed. He advised this work was carried out by Westland Contractors Ltd at a cost of \$68,700. M. Meehan reported that the Saltwater / New River outlet was reopened in May. He drew attention to the before and after photographs in his report of this area. M. Meehan spoke to addendum to his report and advised that following a combination of rough seas and flooding; New River has formed a new outlet directly downstream of the New River Bridge. He advised that a careful eye will be kept on this area as

he knows that from the Graeme Smart Report that this river mouth has migrated up and down the coast over the years.

M. Meehan reported that work is progressing well in all of the council quarries and there are good stockpiles of rock available.

Cr Davidson asked if council still owned the Wanganui quarry. M. Meehan responded that the sale of this quarry has only just gone through. M. Meehan reported that this is the last time he will be reporting on this quarry.

**Moved** (Archer / Chinn) *that this report be received.*

*Carried*

## 4.2 CORPORATE SERVICES MANAGER'S REPORT

R. Mallinson spoke to his report advising that this month's report in the financial report for the ten month's to the end of April. He reported that the surplus is \$1.159M for the period compared to a budgeted surplus of \$728,000. R. Mallinson reported that the Investment Portfolio is continuing to perform well.

R. Mallinson reported that the Warm West Coast Scheme is continuing to do well with 168 loans to property owners being approved. R. Mallinson advised that by the end of the financial year the total amount of funding required from Council will be approximately \$650,000 which will be funded by way of a loan from the bank.

**Moved** (Chinn / Birchfield) *that this report be received.*

*Carried*

### 4.2.1 WEST COAST REGIONAL COUNCIL ELECTIONS

R. Mallinson spoke to this report.

**Moved** (Archer / Davidson)

1. *That the returned voting documents for the 2013 elections be processed during the voting period, such early processing to be undertaken in accordance with Section 79 of the Local Electoral Act 2001, the Local Electoral Regulations 2001 and the SOLGM Code of Best Practice.*
2. *That the West Coast Regional Council endorses alphabetical order for candidates' names.*

*Carried*

### 4.2.2 DECISIONS ON SUBMISSIONS AND ADOPTION OF ANNUAL PLAN

C. Ingle spoke to this report and advised that a special meeting was held to receive the submissions and this report facilitates the decisions made. C. Ingle reported that the only change to the Annual Plan that has been recommended is the staff submission on the changes to the Whataroa rating district classifications. C. Ingle advised that he is requesting that the status quo remains with regard to the three submissions that relate to the Red Jacks rating district as further work is required as there are some inequities in the rating balances if council goes with the recommendation as proposed in the Draft Plan. C. Ingle feels that more time is needed to work on this to ensure that Council does the right thing for the community. R. Mallinson advised that Council will be reverting to the existing status quo prior to the Draft Annual Plan. C. Ingle advised that a motion is required to clarify this.

**Moved** (Archer / Birchfield)

1. *That Council consider each of the submissions and the staff recommendations attached to this report, deliberate, and make their decisions on each submission.*
2. *That the status quo remains, for the current financial year, for the Red Jacks rating district proposal, in order to provide an opportunity to evaluate the impact of the change in rates on the rating district members.*

3. That the Annual Plan for 2013 – 14 be adopted, including any amendments resulting from (1) above.

Carried

**5.0 CHIEF EXECUTIVE’S REPORT**

C. Ingle spoke to his report and advised that he attended the Civil Defence Coordinating Executive Group meeting on the 6<sup>th</sup> of June. He stated that the national civil defence exercise was evaluated at this meeting. He noted that the evaluation from the Ministry which is still in draft form has revealed that all four West Coast council’s emergency operations centers had good leadership and good staffing levels. C. Ingle advised that the EMIS software worked better in some areas than others. C. Ingle advised that he led Grey District Council’s emergency operations center and he was impressed with the level of competency and organisation along with a lot of very good volunteers.

C. Ingle reported that he has been involved with work on the Hokitika Beach erosion problem. He advised that he has been talking with Westland District Council about the potential of setting up a rating district and building some beach protection in this area. C. Ingle advised that he and Cr Scarlett have been invited to attend the next meeting of the Westland District Council on the 27<sup>th</sup> of June. C. Ingle stated that he has talked to the Mayor and CEO of Westland District Council to try to get this moved along as the erosion is getting to a critical point and is getting close to the road and the back of properties. C. Ingle advised that he has asked permission to circulate an opinion survey which is how these matters are usually started. C. Ingle stated that there has been some buildup of the beach at the Sunset Point end but the NIWA scientist has advised that he is not seeing this towards the front of the town. C. Ingle displayed the cross section report that he received this morning which reveals significant depletion in this area compared to any other time period since monitoring started in this area. C. Ingle has distributed Murray Hicks’s report to Councillors which is an update to his advice from November. Dr Hicks’s advice is that the beach has significantly depleted. C. Ingle advised that there are photographs from 1913 that show waves coming in to the back of the shops along Revell Street. He advised that there is no information from this era that tells how quickly the beach built up again. C. Ingle stated that Dr Hicks is saying that this could get that bad again and there is nothing stopping it from being worse than 1913.

C. Ingle feels that something needs to be done to build a more sustainable town for the community. Cr Scarlett stated that he is keen to see community consultation get started along with involving the Westland District Council. Cr Robb asked C. Ingle if he has approached Westland District Council to progress this. C. Ingle responded that Westland know that this is on today’s agenda, he has spoken with the Mayor and CEO of Westland District Council but he is yet to speak to the entire Westland District Council. C. Ingle advised that the next meeting of the Westland District Council is not until the 27<sup>th</sup> of June but there are king tides due prior to this meeting. Cr Davidson stated that he would have thought it would have been the district council approaching the regional council regarding this matter. Cr Archer asked C. Ingle when the community consultation is likely to happen. C. Ingle responded that at the moment he is seeking permission from Westland District Council to circulate an opinion survey prior to the 27<sup>th</sup> of June. He is hoping that the Westland CEO will contact her councilors by email so that this can happen before the 27<sup>th</sup> of June. C. Ingle advised that the opinion survey would be very similar to the one sent out to Saltwater Creek / New River ratepayers, where the problem was described, options were suggested on how to solve the problems. A form is included in the postage paid envelope, these returns are then collated and a report is provided to council so that a decision can be made on whether or not to go ahead with a rating district. Discussion took place on rating classifications. Cr Robb stated that the most similar case to Hokitika would be the Greymouth Floodwall rating district and this is an undifferentiated rate.

**Moved** (Davidson / Robb) *that this report be received.*

Carried

**6.0 CHAIRMANS REPORT (VERBAL)**

Cr Scarlett reported that he attended the Annual Plan hearing and the Zone 5 meeting recently. Cr Scarlett advised that Mr John Hamilton from MCDEM gave a long overview of the Canterbury earthquake

at the Zone 5 meeting. Mr Hamilton advised that the international community were very impressed with how Canterbury and New Zealand coped with the earthquake. Cr Scarlett reported that he attended the South Island Strategic Alliance (SISA) meeting. He advised that SISA is about roading and freighting and stated that whilst the government is looking at roads of national concern there is also a case to be made about roads around rural and farming communities and their contribution of income per person is huge as is their contribution to GDP and exporting.

Cr Scarlett reported that he attended yesterday's Mayors and Chairs forum. He advised that a programme relating to regional development was discussed at the forum and will be led by this council. Cr Scarlett advised that the regional development programme is going to work on the importance mining has to the West Coast. Cr Scarlett is hopeful that the government will be keen to respond to this as the economic development of mining as well as farming is the key to economic development on the West Coast. Cr Scarlett stated that this is an exciting project with a lot of merit.

Cr Scarlett reported that the hearing consent that he was involved with was postponed at the last minute after he had received a letter at the last minute, from a person who believed that they were an affected party and that they were going to go for a judicial review. Cr Scarlett made this decision based on the costs incurred by the applicant as this case could have gone on for a long time. Cr Scarlett confirmed that this was the case that was in last night's newspaper and it related to a mine site near Camerons.

**Moved** (Scarlett / Archer) *that this report be received.*

*Carried*

**7.0 GENERAL BUSINESS**

There was no general business.

The meeting closed at 11.39 a.m.

.....  
Chairman

.....  
Date

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 9 July 2013  
Prepared by: W. Moen, River Engineer & Paulette Birchfield, Engineering Officer  
Date: 26 June 2013  
Subject: **ENGINEERING OPERATIONS REPORT**

---

**Wanganui Rating District – Capital works**

This work involving the placement of approximately 2,000 tonnes of rock riprap was tendered, with the successful tenderer being Westland Contractors Ltd with a price of \$29,780 (G.S.T. Exclusive). This work is ongoing.



*Wanganui Rating District – Capital Works – Contract R 2013 / 4*

**Blackwater Channel Clearance, Kongahu Rating District**

On 18 June, as authorised by Resource Consent RC12177, the clearance of the Blackwater Creek channel in the Otumahana Estuary was undertaken by Ken Kees for the West Coast Regional Council.

A GPS point was taken at the downstream start of the clearance, and another point marked 500m upstream as a reference for Mr Kees (see accompanying map).

All material removed from the channel was piled next to the excavator, then re-spread in sections to a height of approximately 2-300mm.

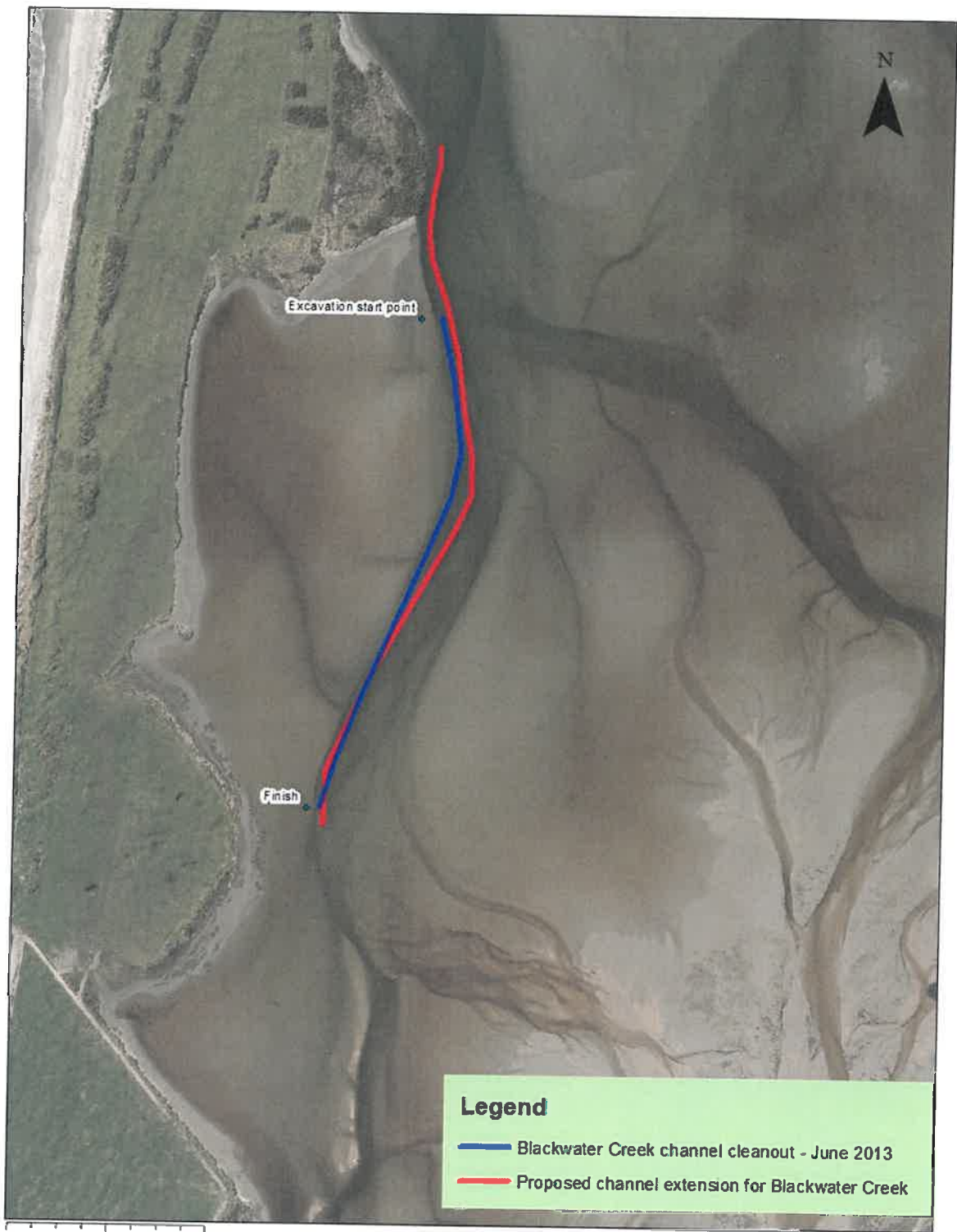


*Photo 1: Looking north along access route by excavator.*



*Photo 2: Re-spread excavated material*





**Legend**  
— Blackwater Creek channel cleanout - June 2013  
— Proposed channel extension for Blackwater Creek

0 45 90 120  
metres

Scale: 4,247  
Projection: Transverse Mercator  
Datum: NZGD 2000  
Created: 20/06/2013  
Printed: 21/06/2013

Notes:  
No notes

# Blackwater Creek channel clearance

June 2013

### Hokitika Foreshore - Erosion Protection

Council is collating the feedback from its survey of Hokitika residents regarding options to protect the town. Meanwhile, survey, design, and tender contract preparation work is underway. Expressions of interest are being sought for a tender process that will be conducted with a very short turn around time, should the project proceed. Given the amount of foreshore that has been lost, protection works will need to occur as soon as possible in order to retain what remains.

Due to the prediction of very high "King" tides for 23 – 27 June, Council staff initiated emergency works on the weekend of 22 and 23 June to form a road along the foreshore to enable rapid access for trucks to tip rubble in case any urgent temporary protection works were required. These access roads were completed with the assistance of several local contractors.

Due to very light seas during the king tides, only slight amounts of erosion occurred at the peak of the tides. July king tides run from 21-26 July. Monitoring of the beach continues, with emergency works to be initiated if erosion accelerates in coming weeks.



*Hokitika Foreshore – King Tide, midday 23 June 2013  
Looking North towards Beachfront Hotel. Weld Lane steps in foreground.*





*Hokitika Foreshore – Looking North towards Camp Street  
(new emergency access road on right) - 25 June 2013*



*Hokitika Foreshore – Emergency Access Roading - 25 June 2013  
Looking South from Stafford street corner towards Beachfront Hotel*

**FUTURE WORKS**

- Redjacks Creek Rating District
- Inchbonnie Rating District
- Karamea Creek Rating District

**QUARRIES**

**Approximate rock in quarry as at 24 June 2013 (in tonnes)**

Quarry	Rock Available	Emergency Stockpile
Blackball	2,300	
Camelback	6,500	2,000
Inchbonnie	6,000	
Kiwi	4,000	-
Whataroa	3,000	2,000
Okuru	1,500	-

**RECOMMENDATION**

*That the report is received*

Michael Meehan  
**Planning and Environment Manager**

## THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 9 July 2013  
 Prepared by: C. Ingle, Chief Executive  
 Date: 28 June 2013  
 Subject: **Proposed Changes to Rating District Protocols**

---

### **Background**

Council held a workshop on 12 November 2012 to discuss the way we engage with our rating district communities. Council administers 25 Rating Districts: they vary from very large and complex schemes (Karamea, Greymouth, Wanganui) to the very small (eg. Matainui, Southside). 12 mile rating district is run on an 'inspection only' basis (no annual meeting). Canavans knob rating district is in abeyance.

### **Current system**

Our current protocol involves running identical annual meetings, regardless of the size of the rating district or the significance of the matters on the agenda. Council's Standard Orders are used, in a similar format to Council meetings. Reports are presented, including works, financial and rate strike proposals for the approval of the meeting.

For many of the meetings this works well, and is well understood by ratepayers. However, when too few members turn up, it is sometimes difficult to gain formal approval for simple matters. Using the moving, seconding and voting system formalised in standing orders can also give rating district members the impression that they are making a rate setting decision, rather than a recommendation to Council. We have looked at how we can re-format the meeting papers to remove this mis-conception.

### **The Legal Baseline – Maintaining the asset**

Council has an obligation under the Local Government Act to maintain its assets as per the Asset Management Plan for each scheme. This is non negotiable part of the work that we do, however we currently ask the Rating District members to approve rating levels for works that simply maintain the asset. It is recommended that we change the format to remove the need for the meeting to formally receive the maintenance works report, when it is for maintenance only.

The ratepayers will still be consulted with, but not as decisionmakers. The maintenance rate will be set based on an average of the previous 10 year's maintenance costs spent on that rating district asset, plus a modest amount to build a prudent fund. The prudent fund's target balance should be debated and agreed by ratepayers at the meeting then endorsed by Council provided it is reasonable.

### **New Capital Works - Increasing protection or service levels**

If there is a proposed rates strike for a new proposal (capital works) that increases the service level of the asset, the additional costs for this is discretionary for the ratepayers. This should be voted on by the meeting as it is beyond what the asset management plan requires as a baseline, to maintain that asset.

It is proposed the previous 'works report' and 'financial report' be re-structured into a 'Maintenance Report' and a 'New Works' report. The Maintenance Report is to be received for discussion of the target balance of the prudent fund only; whereas any new rate suggested in the New Works report is up the discretion of the meeting to accept or not.

### **Smaller Rating districts**

In the case of smaller Rating Districts, it is proposed an option be given to the ratepayers to not have a meeting if there is nothing on the agenda of significance. In the case of some Rating Districts (Southside Hokitika, Okuru, Mokihinui and Matainui) the major costs each year is holding the meeting: It would save them money not to meet. If there were a new capital works proposal to discuss, or major repairs needed, we would need to hold a meeting.

## 2013 Rating District Meetings Proposed Timetable

Because 2013 is election year, we normally hold the meetings in September rather than October. It is proposed the dates be as follows:

Inchbonnie	Monday 9 September 2013	10.00 am	Gault's Residence
Taramakau	Monday 9 September 2013	12 midday	Langridge's Residence
Redjacks Creek	Monday 9 September 2013	4.30 pm	Ngahere Fire Station
Nelson Creek	Monday 9 September 2013	5.00 pm	(if required, Ngahere)
Coal Creek	Monday 9 September 2013	7.00 pm	(if required, WCRC)
Grey Floodwall + Saltwater Creek	Tuesday 10 September 2013	3.00 pm	West Coast Regional Council Offices
Wanganui	Wednesday 11 September 2013	9.30 am	Hari Hari Rest Rooms
Okuru	Wednesday 11 September 2013	3.00 pm	(if required, Okuru Hall)
Franz Josef	Thursday 12 September 2013	8.30 am	St Johns Rooms, Franz Josef
Lower Waiho	Thursday 12 September 2013	9.30 am	St Johns Rooms, Franz Josef
Whataroa	Thursday 12 September 2013	12.30 pm	Whataroa Community Hall
Waitangi-taona	Thursday 12 September 2013	1.30 pm	Whataroa Community Hall
Matainui	Thursday 12 September 2013	2.00 pm	(if required, Whataroa Hall)
Raft Creek	Monday 16 September 2013	10.00 am	(if required, Kowhitirangi Hall)
Kowhitirangi	Monday 16 September 2013	10.30 am	Kowhitirangi Hall
Vine Creek	Monday 16 September 2013	11.00 am	Kowhitirangi Hall
Kaniere	Monday 16 September 2013	6.30 pm	St Johns, Hokitika
Southside	Monday 16 September 2013	7.30 pm	(if required, St Johns)
Punakaiki	Wednesday 18 September 2013	7.00 pm	Punakaiki Tavern
Kongahu	Thursday 19 September 2013	11.00 am	Little Wanganui Hotel
Karamea	Thursday 19 September 2013	1.00 pm	Karamea Fire Station
Mokihinui	Thursday 19 September 2013	4.30 pm	(if required, Mokihinui Hall)

## RECOMMENATIONS

1. That Council endorses the new rating district meeting format.
2. That the timetable for 2013 meetings be approved.

**Chris Ingle**  
Chief Executive

## THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting  
 Prepared by: Robert Mallinson – Corporate Services Manager  
 Date:

### 1. Financial Report

FOR THE ELEVEN MONTHS ENDED 31 MAY 2013				
	ACTUAL	YEAR TO DATE BUDGET	ACTUAL % ANNUAL BUDGET	ANNUAL BUDGET
<b>REVENUES</b>				
General Rates	1,862,306	1,851,667	92%	2,020,000
Rates Penalties	65,392	64,167	93%	70,000
Investment Income	1,392,797	939,125	136%	1,024,500
Resource Management	1,128,729	989,517	105%	1,073,500
Regional Land Transport	54,131	80,208	62%	87,500
Emergency Management	64,912	66,000	90%	72,000
River, Drainage, Coastal Protection	1,342,145	1,150,473	107%	1,255,061
Regional % Share Controls	598,267	595,833	92%	650,000
VCS Business Unit	3,151,864	1,828,979	158%	1,995,250
	9,658,543	7,565,968	117%	8,247,811
<b>EXPENDITURE</b>				
Governance	327,896	351,552	85%	383,511
Resource Management	2,573,902	2,451,987	96%	2,674,895
Regional land Transport	118,273	138,283	78%	150,854
Hydrology & Floodwarning Services	401,404	365,590	101%	398,825
Emergency Management	122,975	123,003	92%	134,185
River, Drainage, Coastal Protection	1,363,200	1,156,985	108%	1,262,165
Regional % Share Controls	735,937	813,215	83%	887,144
VCS Business Unit	2,705,921	1,370,646	181%	1,495,250
Roofing contract	35,520	0	0%	0
	8,385,028	6,771,260	114%	7,386,829
<b>SURPLUS / (DEFICIT)</b>	<b>1,273,515</b>	<b>794,709</b>		<b>860,982</b>

BREAKDOWN OF SURPLUS (-DEFICIT)	Variance Actual V Budgeted YTD	ACTUAL	BUDGET Year to date	ANNUAL BUDGET
Rating Districts	49,526	267,176	217,650	237,436
Quarries	-64,613	-66,142	-1,529	-1,668
Regional % Share of AHB Programmes	79,712	-137,670	-217,382	-237,144
Investment Income	453,672	1,392,797	939,125	1,024,500
VCS Business Unit	-12,390	445,943	458,333	500,000
General Rates Funded Activities	8,419	-593,069	-601,489	-662,142
Other	-35,520	-35,520	0	0
<b>TOTAL</b>	<b>478,806</b>	<b>1,273,515</b>	<b>794,709</b>	<b>860,982</b>

Net Contributors to General Rates Funded Surplus (-Deficit)	Actual	Budget ytd	Annual Plan
<u>Net Variance Actual V YTD</u>			
Rates	10,639	1,862,306	2,020,000
Rates Penalties	1,225	65,392	70,000
Representation	23,656	-327,896	-383,511
Resource Management	15,297	-1,447,173	-1,601,395
Planning Activities	-6,067	-64,142	-63,354
River, Drainage, Coastal Protection	544	-222,089	-242,872
Hydrology & Floodwarning	-35,814	-401,404	-398,825
Emergency Management	-1,060	-58,063	-62,185
	8,419	-593,069	-662,142

---

**STATEMENT OF FINANCIAL POSITION @ 31 MAY 2013**


---

	@ 31/05/2013	@ 30/06/2012
<b><u>CURRENT ASSETS</u></b>		
Cash	-8,520	71,191
Deposit - Westpac	0	0
Accounts Receivable - General	480,624	1,463,769
Accounts Receivable - Rates	435,545	
Prepayments	131,514	94,431
Sundry Receivables	766,136	146,660
GST Refund due		0
Stock - VCS	121,030	592,585
Stock - Rock	575,631	436,302
Stock - Office Supplies	14,740	14,740
Accrued Rates Revenue		0
Unbilled Revenue		264,683
	<hr/>	<hr/>
	2,516,700	3,084,361
<b><u>Non Current Assets</u></b>		
Investments	11,599,171	11,624,353
Term Deposit - PRCC bond	50,000	50,000
MED & DOC Bonds	31,651	31,651
Investments-Catastrophe Fund	687,907	569,713
Warm West Coast Loans	346,584	0
Fixed Assets	4,633,425	4,452,535
Infrastructural Assets	49,180,358	49,180,358
	<hr/>	<hr/>
	66,529,096	65,908,610
<b><u>TOTAL ASSETS</u></b>		
	<hr/>	<hr/>
	69,045,796	68,992,971
<hr/>		
<b><u>CURRENT LIABILITIES</u></b>		
Bank Short Term Loan	500,000	857,000
Accounts Payable	672,812	951,396
GST	34,086	0
Deposits and Bonds	504,344	460,645
Sundry Payables	265,565	545,161
Accrued Annual Leave, Payroll	305,636	324,032
Other Revenue in Advance	0	495,790
Rates Revenue in Advance	309,252	53,627
	<hr/>	<hr/>
	2,591,695	3,687,651
<b><u>NON CURRENT LIABILITIES</u></b>		
Future Quarry restoration	70,000	70,000
Greymouth Floodwall	1,947,997	1,993,267
Inchbonnie	49,648	64,423
Punakaiki Loan	126,310	167,654
Office Equipment Leases	-1,675	21,669
	<hr/>	<hr/>
	2,192,280	2,317,013
<b><u>TOTAL LIABILITIES</u></b>		
	<hr/>	<hr/>
	4,783,975	6,004,664
<b><u>EQUITY</u></b>		
Ratepayers Equity	18,789,440	19,004,722
Surplus transferred	1,273,515	
Rating Districts Equity	1,478,413	1,263,132
Tb Special Rate Balance	39,344	39,344
Revaluation	32,295,638	32,295,638
Quarry Account	338,758	338,758
Catastrophe Fund	569,713	569,713
Investment Growth Reserve	9,477,000	9,477,000
<b>TOTAL EQUITY</b>	<hr/>	<hr/>
	64,261,821	62,988,307
<b><u>LIABILITIES &amp; EQUITY</u></b>		
	<hr/>	<hr/>
	69,045,796	68,992,971

## 2. Investment Portfolio

May 2013	Catastrophe Fund	Major Portfolio
Opening balance 1 May 2013	\$ 686,924	\$ 11,550,050
Income May 2013	\$ 983	\$ 45,728
Deposit	\$ -	\$ -
Withdrawal		
Closing balance 31 May 2013	\$ 687,907	\$ 11,595,778

Total income year to date 31 May 2013	\$ 68,195	\$ 1,319,459
---------------------------------------	-----------	--------------

## 3. General Comment

The surplus for the eleven months to 31 May 2013 was \$1,273,000 compared to the budgeted \$794,000. The Investment Portfolios continue to perform well, with returns amounting to \$1,392,000 for the period.

## 4. Warm West Coast Scheme

As at 30/6/2013 total funding of \$716,000 including GST has been allocated to 171 ratepayers as part of the Warm West Coast Voluntary Rate Loan Scheme. Locations of the loans are shown below:

Reefton	42
Westport	9
Hokitika	9
Greymouth	79
Runanga	12
Other	20
<b>Total</b>	<b>171</b>

The cost to Council excluding GST for these 171 loans will be is \$623,000 when the loans are fully paid out

Funding of \$600,000 was drawn down from Westpac on 28 June.

The interest rate is fixed for the first 5 years @ 5.03% by way of a 5 year swap agreement with Westpac. The loan will be repaid by Council over a 10 year table from 1 July 2013, with property owners repaying Council @ 5.25%.

## 5. Renewal of Council Insurance Cover for 2013/14 Year

In accordance with the risk Management Policy, this is to advise that all risk covers have been successfully renewed with effect from 30 June 2013.

The following policies have been renewed:

Public Liability and Professional Indemnity Cover	Riskpool
Materials Damage & Business Interruption (includes Council buildings at 388 Jacks Road and Jacks Road.)	IAG NZ Ltd (cover based on replacement cost certificates @ 30/6/2012)
Motor Vehicle	QBE
Personal Accident	Ace
Personal Accident - Aviation	Lloyds
Crime	AIG
Statutory Liability	Vero
Employers Liability	Vero

The total cost of cover for 2013/14 totalled \$76,835, compared to the budgeted \$75,000.

**RECOMMENDATION**

*That this report be received.*

Robert Mallinson  
Corporate Services Manager



**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – July 2013  
Prepared by: Robert Mallinson – Corporate Services Manager  
Date: 1 July 2013  
**Subject: Setting of Rates for 2013/14**

---

Council adopted the Annual Plan for 2013/14 at its meeting on 11 June, which included the Rates Funding Impact Statement for 2013/14 on pages 53 – 57.

The Local Government (Rating) Act 2002 (LGRA) requires Council to now pass a resolution to formally set rates for 2013/14.

The following resolution will meet the requirements of sections 23 and 24 of the LGRA 2002.

**RECOMMENDATION**

1. *That Council set rates for the period 1 July 2013 to 30 June 2014 as per the Funding Impact statement contained in pages 53 – 57 of the 2013/14 Annual Plan.*
2. *As per the 2013/14 Annual Plan, there will be two instalments:*
  - *The first instalment will be due on 1 September 2013, with a 10% penalty if not paid by 20 October 2013 as per sections 57 and 58 of the LGRA 2002.*
  - *The second instalment will be due on 1 March 2014, with a 10% penalty if not paid by 20 April 2014 as per sections 57 and 58 of the LGRA 2002.*
  - *A further 10% penalty will be charged on all accumulated rate arrears as at 1 July 2014.*

Robert Mallinson  
Corporate Services Manager

## THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 9 July 2013  
 Prepared by: Chris Ingle – Chief Executive  
 Date: 28 June 2013  
 Subject: **CHIEF EXECUTIVES REPORT**

---

### **Meetings Attended**

The key meetings I have attended since my last report include:

- Chaired the civil defence Co-ordinating Executive Group meeting on 6 June.
- Hosted a meeting with the four West Coast Council CEO's on 6 June.
- Hosted Mayors and Chair forum on 10 June.
- Met with Dr Rick Pridmore and Dr Tim Mackle from Dairy NZ Ltd on 25 June.
- Attended the Regional Council Chief Executive's Forum and Chief Executive's Environmental Forum in Wellington on 26 June.
- Cr Scarlett and I addressed the Westland District Council meeting on 27 June to progress the Hokitika Beach erosion issue.
- Attending the Grey District Council's economic development meeting on the 4<sup>th</sup> of July.

### **Hokitika Beach Erosion**

An opinion survey was sent out to Hokitika residents to discuss erosion options on 20 June, but due to delays with mail processing and weather in Christchurch the mail out was received in local letterboxes on Tuesday 25 June. The response date was extended to Thursday 4 July as a result.

The Westland District Council have selected three elected members to be on a working group with three West Coast Regional Councillors (Cr Chinn, Davidson and Scarlett). This working group is tasked with evaluating the survey results and making a recommendation to Council.

A separate report has been prepared summarising the results of the survey (circulated by email).

### **Special Consultative Process for Long Term Plan**

Assuming a decision is made to progress a seawall at Hokitika, the Council will have to make an amendment to its Financial Strategy contained in the Long Term Plan 2012-2022 (LTP). Currently the cap on debt per capita (page 12 LTP) of \$125 per head of population is set too low to enable borrowing of the scale likely for such a seawall, especially when combined with the borrowing that has become necessary for the Warm West Coast scheme. The term liability/total assets cap also needs to be amended.

Another amendment to the LTP can be made at the same time, related to the Warm West Coast scheme. Page 24 of the LTP states that "*At this stage Council's funding scheme will only operate in conjunction with the EECA scheme. Council will continue its scheme only while EECA grant funding continues.*" It is recommended this wording be removed from the LTP to enable Council to continue the Voluntary Targeted Rate (VTR) scheme after September 2013 when the EECA grants cease. EECA has agreed to continue to fund quality assurance checks for the next year, for Councils who agree to continue their VTR schemes, transitioning to a user-pays audit approach after that. We are also assisting EECA to seek expressions of interest for their new Warm Up NZ: Healthy Homes scheme.

### **RECOMMENDATIONS**

1. *That this report be received.*
2. *That Council agrees to publicly notify the above amendments to Council's 2012-22 Long Term Plan, as set out in the attached public notice.*

Public Notice: Friday 12 July

### **Statement of Proposal: Proposed Amendments to Long Term Plan 2012-2022**

The West Coast Regional Council intends to make three amendments to its Long Term Plan 2012-2022, as follows:

A. Page 12, under subheading "Term Liabilities/Total Assets"

Amend: "Cap: Term Liabilities not to exceed 7.5% of Total Assets" to read

"Cap: Term liabilities not to exceed 12.5% of total assets"

B. Page 12, under subheading Term liabilities per head of population

Amend "\$125 per head of population" to read "\$250 per head of population".

C. Page 24:

Delete paragraph 4 under 'Background'; delete the 'EECA Process' section; delete bullets 1 and 5 from below the 'West Coast Regional Council Process' section and delete 'EECA' from bullet 2; finally, delete the 'A Worked Example' section.

The Long Term Plan 2012-2022 is available on the Council's website at [www.wcrc.govt.nz](http://www.wcrc.govt.nz), or visit our offices at 388 Main South Road, Paroa to view a copy.

#### **Explanation**

The borrowing caps (changes A and B above) relate to the need to potentially borrow up to \$1.5M to fund a new seawall structure at Hokitika Beach. The current caps were not set with this much borrowing in mind, particularly given Council borrowing for the Warm West Coast scheme has elevated debt levels since the Long Term Plan was developed.

12.5% of total assets and \$250 per head is still a very low level of debt for a local authority. Note that this debt does not affect the general ratepayer as all this new debt proposed is to be repaid by special ratepayers.

The Page 24 changes (C) are required due to changes the government has made to the EECA warm homes scheme. Council wishes to continue to offer middle income ratepayers the option of joining the voluntary targeted rate scheme which enables people to insulate their homes using council financial assistance.

#### **Call for submissions**

The West Coast Regional Council would like to invite submissions from those who wish to comment on the proposed changes outlined above. A submission form is available on our website at [www.wcrc.govt.nz](http://www.wcrc.govt.nz).

Submissions close at 5pm on 12 August 2013.

## THE WEST COAST REGIONAL COUNCIL

To: Chairperson  
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.			
20 – 21	8.1	Confirmation of Confidential Minutes 11 June 2013	
	8.2	Overdue Debtors Report (to be tabled)	
22 – 25	8.3	Borrowing Decision	
	8.4	Response to Presentation (if any)	
	8.5	In Committee Items to be Released to Media	

<b>Item No.</b>	<b>General Subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution.</b>
8.			
8.1	Confirmation of Confidential Minutes 11 June 2013		Section 48(1)(a) and in particular Section 9 of 2nd Schedule Local Government Official Information and Meetings Act 1987.
8.2	Overdue Debtors Report		
8.3	Borrowing Decision		
8.4	Response to Presentation (if any)		
8.5	In Committee Items to be Released to Media		

I also move that:

- Chris Ingle
- Robert Mallinson
- Michael Meehan
- Jackie Adams

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.